



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

NOTICE OF SPECIAL MEETING
of the
DIRECTORS OF THE
SANTEE SCHOOL DISTRICT FACILITIES CORPORATION

Written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be held:

DATE: January 16, 2018
TIME: 6:50 p.m.
PLACE: Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

The Board of Education will meet for their regularly scheduled meeting at 7:00 p.m.

The business transacted at the meeting shall be limited to the following:

- A. CALL TO ORDER – 6:50 p.m.**
- B. PUBLIC COMMUNICATION**
During this time, citizens are invited to address the Board of Education about any item not on this special meeting agenda. The Board has a policy limiting any speaker to five minutes.
- C. BUSINESS SESSION** Page #:
 - 1. Approval of Minutes 2
 - 2. Establishment of Date and Time for the Next Annual Meeting of the Santee School District School Facilities Corporation 4
 - 3. Designation of Officers for the Santee School District School Facilities Corporation 5
 - 4. Other Business
- D. ADJOURNMENT**

Please Note: Santee School District complies with the American with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, please contact the Superintendent's Office at (619) 258-2304 at least two (2) days prior to the meeting.

Agenda Item C.1.
Prepared by Kristin Baranski
January 16, 2018

Approval of Minutes

BACKGROUND:

Presented for approval –

- January 17, 2017, annual meeting minutes

RECOMMENDATION:

It is recommended that the Board of Directors approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item C.1.

**SPECIAL MEETING
OF THE SANTEE SCHOOL DISTRICT
FACILITIES CORPORATION**

MINUTES

January 17, 2017

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:50 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Cathy A. Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens were invited to address the Directors about any item on this special meeting agenda. There was no communication from the public.

C. BUSINESS SESSION

1. Approval of Minutes

President Levens-Craig asked for approval of the Minutes of January 19, 2016 - Annual Meeting of the Santee School District Facilities Corporation. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

2. Establishment of Date and Time for the Santee School District Facilities Corporation

President Levens-Craig explained the bylaws stipulate the annual meeting shall be the same date as the first meeting of the Santee School District Board of Education in January. Member Ryan moved to establish January 16, 2018, at 6:50 p.m. as the date and time of the next annual meeting of the Corporation.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

3. Designation of Officers for the Santee School District Facilities Corporation

President Levens-Craig explained the current Board of Education members of the Santee School District serve as the Board of Directors of the Corporation. The bylaws of the Corporation stipulate the following officers:

- President to be the current President of the Board of Education – Elana Levens-Craig
- Vice President to be the current Vice President of the Board of Education – Dianne El-Hajj
- Secretary and Executive Director to be the current Superintendent of the School District – Dr. Cathy A. Pierce
- Chief Financial Officer to be the current Assistant Superintendent, Business Services of the School District – Karl Christensen

Member Burns moved for Designation of Officers for the Santee School District Facilities Corporation.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

D. ADJOURNMENT

With no other business to conduct, the January 17, 2017 meeting of the Directors of the Santee School District Facilities Corporation was adjourned.

Agenda Item C.2.
Prepared by Karl Christensen
January 16, 2018

Establishment of Date and Time for the Next Annual
Meeting of the Santee School District School Facilities
Corporation

BACKGROUND:

On May 4, 2010 the Santee School District School Facilities Corporation (“Corporation”) was formed. The purpose of the Corporation was to establish a mechanism for the Santee School District to make lease payments on Certificates of Participation (COPs) issued as Clean Renewable Energy Bonds (CREBs) to finance construction and installation of the photovoltaic system at Hill Creek School.

The bylaws of the Corporation stipulate that the date of the annual meeting shall be the first meeting of the Santee School District Board of Education in January.

RECOMMENDATION:

It is recommended that the Board of Directors designate January 15, 2019 at 6:50 p.m. as the Date and Time for the Annual Meeting of the Santee School District School Facilities Corporation for the 2018-19 fiscal year.

FISCAL IMPACT:

None.

Motion: _____ Second: _____ Vote: _____

Agenda Item C.2.

BACKGROUND:

On May 4, 2010 the Santee School District School Facilities Corporation (“Corporation”) was formed. The purpose of the Corporation was to establish a mechanism for the Santee School District to make lease payments on Certificates of Participation (COPs) issued as Clean Renewable Energy Bonds (CREBs) to finance construction and installation of the photovoltaic system at Hill Creek School.

The bylaws of the Corporation stipulate that the current members of the Board of Education for the District shall be the Directors for the Santee School District School Facilities Corporation. Officers of the Corporation are designated as follows:

- President: President of the Board of Education
- Vice President: Vice President of the Board of Education
- Secretary: Superintendent of the School District
- Executive Director: Superintendent of the School District
- Chief Financial Officer: Assistant Superintendent, Business Services of the School District

RECOMMENDATION:

It is recommended that the Board of Directors designate the following individuals as Officers of the Santee School District School Facilities Corporation:

- President: Dianne El-Hajj
- Vice President: Ken Fox
- Secretary: Kristin Baranski
- Executive Director: Kristin Baranski
- Chief Financial Officer: Karl Christensen

FISCAL IMPACT:

None

Motion: _____ Second: _____ Vote: _____

Agenda Item C.3.